

## Paddle UK Canoe Sprint Junior Advisory Group Information Pack

Thank you for considering coming to volunteer with us at Paddle UK. We hope this pack provides you with all the information needed to help you decide whether to apply. This pack contains information for anyone looking to join the Canoe Sprint Junior Advisory Group, including specific information about the roles currently being recruited for, the person profiles for each role and how to apply.

### We are currently recruiting for:

**Roles:** 2 x Junior Community Representatives.

**Salary:** Roles are voluntary

**Location:** In the main, meetings will be held remotely. However, on the occasion that a face to face meeting is called, Paddle UK will cover reasonable travel and other expenses

**Responsible To:** Head of Performance Development

**Term:** A maximum of two terms, each three years

### Canoe Sprint Junior Advisory Group Purpose:

The Canoe Sprint Junior Advisory Group will bring together key roles and stakeholders throughout the UK and across the racing community to create a clear and consistent junior development philosophy and advise around key matters relating to junior development. This will focus on three key areas: Junior Selection Policy, Junior Crew Boat Processes and the GB Junior Training Squad.

### The key responsibilities of all Junior Advisory Group members are:

1. To help agree GB junior development philosophy principles which support key delivery areas and assist the International panel
2. Help to produce annually, a development focus for Junior World/European Championship and Olympic Hope Regatta events and National Association development events.
3. To share principles and focus from points 1 - 2 and attend identified IP meetings (typically the groups chair and/or suitable designated other)
4. To support promotion of the eligibility criteria for the GB Junior Training Squad ahead of each season
5. To support promotion of the Junior Crewboat process for the forthcoming year.
6. To review annually the GB Junior team selected and the teams collective performance at their representative events. Provide feedback to the IP.
7. To support the consultation and communication of IP policies and process from the IP into clubs and associated coaches, officials, athletes and parents.

### Specific areas of work:

- To help shape a clear GB junior development philosophy
- To propose a 4 year selection strategy and framework for junior teams
- To use regular community engagement opportunities to gain insight and feedback to inform the IP in their role around policy development.
- To help produce a framework that encourages Home Nation, club and individual participation in International events that are appropriate to their development stage

### **Junior Community Representative**

There are a maximum of two Junior Community Representatives in the group who will sit alongside one Sprint Racing Committee representative, Paddle UK's Head of Performance Development (Chair), Flatwater Pathway Lead and Paddle Scotland's Head of Performance. Junior Community Representatives are active members of the flatwater racing community, as members, coaches, volunteers and/or senior athletes.

### **Person Specification**

We're looking for Junior Community Representatives who have skills and experience in the following areas:

- Experience of the Canoe Sprint talent pathway, either as a former athlete, a coach, a volunteer or parent.
- Understanding of the relevant junior selection policies and the underpinning processes linked to selection
- Good interpersonal skills, and able to work effectively within a team or group environment
- Able to provide constructive feedback, both to the organisation and to others within the group
- Able to clearly communicate thoughts and ideas
- Able to be creative with solutions and suggestions
- Good IT skills
- Able to identify key themes and trends around junior development and be able to provide suggested ways to tackle them

We're looking for Junior Community Representatives who have the following qualities and approaches:

- Able to respond positively to a challenge.
- Highly developed sense of personal integrity, fairness and independence.
- Ability to relate well, empathise and communicate with a wide range of people.
- Ability to compromise with others whose views do not match your own.
- Flexible and adaptable – able to meet changing priorities associated with the role.

### **How to Apply**

If you wish to have an informal conversation about the Canoe Sprint Junior Advisory Group, please contact [charlie.barwis@paddleuk.org.uk](mailto:charlie.barwis@paddleuk.org.uk) to arrange this. To apply for the roles currently available (refer to the top of this pack for the currently available roles), please send a cover letter (no more than 1 A4 page) to James Train ([james.train@paddleuk.org.uk](mailto:james.train@paddleuk.org.uk)) outlining your suitability for the role. The application deadline is Monday 7th April at 17:00.

We reserve the right to close this advertisement early if we receive a high volume of suitable applications. Therefore if you are interested in this role, we would encourage you to submit your application as early as possible.